



Renter's Responsibility Agreement

I. RENTAL PROCEDURES/POLICIES

A. RESERVATIONS:

The renter must be at least 21-years-old, and is required to sign the rental agreement.

B. ADMISSIONS:

This agreement is solely for the rental of The Womb Room for up to 40 people.

C. FEES:

\$75/hour, or \$275 for 4 hours. A \$75 security deposit is required, and is refundable as long as all conditions of this agreement are followed. The total rental fees are due at the time of signing.

Payments may be made by following [THIS LINK](#).

D. APPLICATION APPROVAL:

The Womb Room (TWR) reserves the right to inspect and/or deny any request for rental.

E. GENERAL INDEMNIFICATION:

The renter agrees that it will pay for all damages to any property of The Womb Room resulting directly or indirectly from the conduct of any member, officer, employee, agent, or guest of the renter, or any of its invitees.

The renter also agrees that it will save harmless and indemnify The Womb Room from and against any and all liability which may be imposed upon it for any injury to

persons or property caused by the renter or any other person in connection with renter's use of the facility named in this agreement.

F. CANCELLATIONS:

Written notice of cancellation must be received at least 30 days before the event to receive the full remainder of the rental fee. A notification received less than 30 days before the event shall result in the forfeiture of (1/2) one half the total rental fees. A full refund will be issued in the event of a facility failure.

G. RESCHEDULING/TRANSFER:

Only one (1) rescheduling and/or transfer of a rental is permitted. Any request to do so made less than 30 days of the original date shall be charged an additional \$25 scheduling fee. A rental that cannot be rescheduled must be cancelled according to the CANCELLATION policy.

II. RULES

The following rules MUST be obeyed by the renter and all participants and or spectators of the event specified in the rental agreement. Failure to adhere to the rules and/or this agreement shall be considered a breach of contract and shall be penalized as prescribed below.

In addition, the renter is also responsible for any outside contractor or contracted service, and their equipment, associated with the rental.

Any violation of the following rules may result in forfeiture of all fees and deposits, renter to pay the cost of repairs/replacement/labor to fix any damages, disqualification from future rentals, immediate closure of an event, and/or the potential for police to be called, if necessary.

1. TWR staff MUST be respected and obeyed.
2. All persons and activities must comply with County, State and Federal laws. This includes the prohibition of use and/or possession of weapons, hard liquor, lit tobacco products, and any illegal substances on the property.
3. At least one adult over 18 years old, must be present for every five children. Children must be supervised at all times. The renter must hire or provide, as required by law, additional adult chaperones/security if necessary.

4. The use of open flames, glitter, “silly string”, confetti, fog machines, and anything that may damage the property, are prohibited. Candles on birthday cakes are allowed.
5. The rental must take place as described on this application, including the type of activity, the number of guests/participants, and the approved date and times.
6. The set up and clean up time is included in your approved rental time.
Initial: _____ I understand and agree that if time spent cleaning up goes at least 15 minutes past the agreed upon end time, this will be determined as renter renting an additional hour, and the security deposit will be kept by TWR as payment.
7. Any activities deemed inappropriate and indicated so by TWR are prohibited.
8. Tampering with thermostats or light fixtures without permission is prohibited.
9. Your event and guests must remain in the upper level. First floor and basement areas are NOT included for use.
10. The responsible person signing the permit must attend the event from the reserved beginning to end.
11. The renter is responsible for all set-up and takedown/return of tables and chairs and other center equipment and for the cleaning, recycling, and trash removal.
12. The building and all equipment must be used and treated appropriately, and not abused or broken.
13. The rental permit signer must check out with TWR staff to ensure the studio is in good condition prior to exiting at the end of the rental.

III. NOTICE OF VIOLATION

The staff on duty will notify you (the renter) of observed violations. You must correct them immediately.

The renter is responsible for ensuring that all guests and chaperones are aware of and comply with all rules and regulations of the facility.

IV. SIGNATURES

By signing this agreement, the renter confirms that they have read and agree to abide by all conditions.

Renter's Full Name: _____

Renter's Address: _____

Renter's Email Address: _____

Renter's Phone Number: _____

Date of Event: _____ Time of Event: _____

Type of Event: _____ Number of Expected Attendees: _____

Will there be any outside contractors participating in this event? _____

Please list any outside contractors (ie: caterers, speakers, magicians, etc) who will be attending the event: _____

My signature indicates that I, _____, agree to rent The Womb Room studio at 915 W. 36th Street Baltimore, MD 21211, and comply with all terms and conditions of this agreement.

Renter Signature: _____

TWR Owner Signature: _____